



CENTRAL MEDICAL SERVICES SOCIETY
Ministry of Health & Family Welfare
(Autonomous Body under MoHFW, Govt. of India)
2nd Floor, Vishwa Yuwak Kendra, Pandit Uma Shankar Dikshit Road,
Chanakyapuri, New Delhi-110021 PHONE -:011-21410905/6, Fax -:011-21410849

Date: - 28/06/2024

Minutes of Pre-bid Meeting
For Procurement of Synthetic Pyrethroid (WDP) for NCVBDC
GeM Bid No.: GEM/2024/B/5007985, Dated 03/06/2024
Pre-bid Meeting held on 07.06.2024 at 11:00 AM

1. Following officials were present during the Pre-bid meeting: -
 - (i) Dr. Sambit Pradhan, Assistant Director (NCVBDC)- Through Zoom
 - (ii) Mr. D Mohapatra, GM (Finance), CMSS
 - (iii) Mr. Pramod B Somnathe, GM (Procurement), CMSS
 - (iv) Mr. Lava Mishra, AGM (Procurement), CMSS
 - (v) Ms. Akanksha Jain, AGM (QA), CMSS
 - (vi) Ms. Neetu, Manager (Procurement), CMSS
2. Following representative from prospective bidder was present during the Pre-bid meeting: -

Sr. No.	Name of Representative	Name of Bidder
1.	Ms. Shifa Naaz	M/s Heranba Industries Ltd

3. Queries from following prospective firm were received via email: -

Sr. No.	Name of the bidder
1	M/s Heranba Industries Ltd

4. Points raised by representative of prospective bidder was discussed. After due consideration of the queries, the Response/Amendments are enclosed.

Sd/-
GM (Procurement)

Annexure-A

Pre-bid queries raised by the prospective bidder & Response/ Amendments by CMSS

Sr. No.	As per tender Description	Tender Clause No. & Page No.	Bidder's Representation	Response/ Amendments										
1.	Schedule of Requirements Consignee Location- Direct to State Consignee	Section V & Pg No. 55	Please provide complete list of State Destination, including Contact No and Complete address along with pin code for us to arrive at the pricing. Also provide consignee wise quantity to be delivered.	Clarified as: Consignee wise allocation is as below: <table border="1" data-bbox="1073 478 1349 762"> <thead> <tr> <th>State Name</th> <th>Qty (Kg)</th> </tr> </thead> <tbody> <tr> <td>Bihar</td> <td>2,70,000</td> </tr> <tr> <td>Jharkhand</td> <td>60,000</td> </tr> <tr> <td>West Bengal</td> <td>15,000</td> </tr> <tr> <td>Uttar Pradesh</td> <td>12,000</td> </tr> </tbody> </table>	State Name	Qty (Kg)	Bihar	2,70,000	Jharkhand	60,000	West Bengal	15,000	Uttar Pradesh	12,000
State Name	Qty (Kg)													
Bihar	2,70,000													
Jharkhand	60,000													
West Bengal	15,000													
Uttar Pradesh	12,000													
2.	Tranche I- 50% quantity to be delivered within 45 days from the date of issue of LOA Tranche II- 50% quantity to be delivered within 91-150 days from the date of issue of LOA	Section V & Pg No. 55	Tranche I to be delivered within 90-120 days minimum from the date of issue of LOA as our past experience shows that 30-35 days are required for arranging API, packing Material and undertaking production. Another 10 days are required for getting the inspection and sampling carried out and the testing laboratories itself takes 35-40 days from the date of inspection for release of test report. On receipt of test report, we require another 20-25 days for arranging transportation, transit time and for delivery. If you add up these it comes to about 110 days from the date of issue of LOA for Trench I. Similarly for trench II, 30 days are required for production and call for inspection, 40 days for testing lab to approve the batches and another 20 days for delivery. Therefore, the trench II delivery period needs to be changed from existing 91-150 days to 91-180 days.	Clarified as: Kindly refer attached Amendment No. 1 for the same.										
3.	The CMSS shall endeavour to make payment within 75 days in respect of items requiring sterility tests and within 60 days in respect of items requiring non-	GCC 10.3.1 (6) & Pg No. 113	As the supplies are being inspected and quality passed before undertaking delivery, therefore the payment should be released within 15 days from the date of invoice submission as the testing lab has already approved the test report and no further testing are required, therefore the payment say be	Clarified as: Kindly follow the tender terms & conditions.										

	sterility test from the date of submission of invoice or from the date of receipt of material, whichever is later along with all the relevant documents of tender.		released within 15 days from the date of invoice submission.	
4.	Packing instructions	GCC 8.2 & Pg No. 100-101	PI confirm programme name is not to be mentioned as being done in the past	Clarified as: All supplies have to be marked as NVBDCP- Govt. of India Supply, NOT FOR SALE
5.	Schedule of Requirements Consignee location-Direct to State Consignee	Section V & Pg No. 55	In case there is any change in consignee beyond 50 kms, actual transportation will be charged at actual. Any detention beyond 24 hrs needs to be compensated with detention charges	Clarified as: Kindly follow the tender terms & conditions.
6.	<u>At Pre-Dispatch stage:</u> Pre-dispatch inspection (PDI) for passing the quality of the goods, would be done before direct shipment to the consignees from supplier manufacturing premises. If the contract stipulates pre-dispatch inspection, the supplier after completion of manufacturing process, should offer goods for PDI inspection in writing to Quality Assurance Department of the Purchaser at least 10 days before proposed inspection date, which in turn shall inform the contractor in	GCC 7.1 (a) & Pg No. 93-94	Would request purchaser to clearly define time lines for each of the process i.e. preparing and procuring of raw material, production time line (approx batch size is 8 tons), call for inspection, testing and report generation, dispatch clearance and than final dispatch.	Clarified as: Kindly follow the tender terms & conditions.

<p>writing of its programme for such inspection and the officials' identity to be deputed for this purpose. The samples of each batch 3 sets (Testing, Control and Reserve) will be collected and Testing sample shall be sent to designated laboratories (Government/Private Drugs Testing Laboratories) for testing as decided by the Purchaser. Sample quantities will be borne by the supplier. However, handling and testing charges will be borne by the Purchaser. After satisfactory quality report of testing lab, dispatch clearance shall be given to supplier by Quality Assurance Department of Purchaser. Only after getting dispatch clearance, supplier will deliver the items to the consignees as per the schedule mentioned in the Purchase Order. If the supplier delivers/dispatches goods without complying with aforesaid Quality Assurance and dispatch</p>			
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	clearance process, The Purchaser shall not accept such supplies and will not process the bills for payments of such goods. The supplier will be solemnly responsible for any of its actions.			
7.	TECHNICAL SPECIFICATIONS AND QUALITY ASSURANCE	Section VI & Pg No. 57	Kindly indicate pack size required	Clarified as: Kindly refer attached Amendment No. 1 for the same.

Note: - Above changes will be part of the tender document.

**Sd/-
GM (Procurement)**



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Date: - 28/06/2024

AMENDMENT No. 1

Tender No. : CMSS/PROC/2024-25/NCVBDC/007
Tender Title : For Procurement of Synthetic Pyrethroid (WDP) For NCVBDC
GeM Bid No. : GEM/2024/B/5007985, Dated 03/06/2024

1. The Tender timelines for the above referred tender have been extended/ amended as follows:

Description	Existing	Amended as
Last date and time for bid submission	03/07/2024 at 03:00 PM	08/07/2024 at 03:00 PM
Last date and time for submission of original documents	03/07/2024 at 03:00 PM	08/07/2024 at 03:00 PM
Date and time for tender opening (technical bid)	03/07/2024 at 03:30 PM	08/07/2024 at 03:30 PM

2. Following amendments in the published tender documents are hereby authorized:

Sr. No.	Tender Clause No. & Pg No.	As per tender	After Amendment
1.	Section II, 9.4 (3) & Pg No. 30	3. For EMD fund transfer, purchaser's bank account details are as under: Beneficiary Name: Central Medical Services Society A/C No. : 32719062216 Bank Name: SBI Bank Branch: Nirman Bhawan, Maulana Azad Road, New Delhi IFSC Code: SBIN0000583	For EMD fund transfer, purchaser's bank account details are as under: Beneficiary Name: Central Medical Services Society A/C No. : 50100729160644 Bank Name: HDFC Bank Branch: Safdarjung Enclave-Deer Park, New Delhi IFSC Code: HDFC0000503
2.	Form 7A & Pg No. 156	Existing Form 7A: Bank Guarantee for EMD (Format)	Existing Form 7A: Bank Guarantee for EMD (Format) has been revised and attached with Annexure-1.
3.	Format 1.1 & Pg No. 164	Existing Format 1.1: Bank Guarantee Format for Performance Security	Existing Format 1.1: Bank Guarantee Format for Performance Security has been revised and attached with Annexure-2.

4.	Section IV, (m) & Pg No. 54		Copies of the audited Annual reports including the Balance Sheet and Profit and Loss Account for the last three years i.e. 2020-21, 2021-22 and 2022-23 OR 2021-22, 2022-23 and 2023-24 duly certified by a practicing Chartered Accountant, where ever applicable.
5.	Section VII, (8.1) & Pg No. 99		<p>The Synthetic Pyrethroids (WDP) shall be supplied in 1 kg pack (20 packs of 1 kg pack in box/drum). The product should be packed into printed LDPE pouches (1 kg packing) as specified in CIB registration. 20 nos. of such 1 kg packs will inturm be packed into superior quality CFB (Corrugated Fibre Board) Boxes/ fibre drums (sturdy/strong) so as to withstand transit hazards. Fibre drums/ CFB boxes should be "temper proof". The packs are to be properly labelled with all the required details (eg. Product's name, net weight, gross weight, tare weight, manufacturing date, expiry date, batch no., Manufacturer's name, address etc.).</p> <p>The Weight, Volume & Dimensions of shipping cartons & intermediate packaging carton may be mentioned.</p>
6.	Section V & Pg No. 55	<p>(b) Delivery Schedule</p> <p>TRANCHE I- 50% quantity to be delivered within 45 days from the date of issue of LOA.</p> <p>TRANCHE II- 50% quantity to be delivered within 91-150 days from the date of issue of LOA.</p>	<p>(b) Delivery Schedule</p> <p>TRANCHE I- 50% quantity to be delivered within 90 days from the date of issue of LOA.</p> <p>TRANCHE II- 50% quantity to be delivered within 91-150 days from the date of issue of LOA.</p>

3. Apart from above, all other terms & conditions of tender document will remain unchanged.

Sd/-
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ANNEXURE-1

REVISED Form 7A: Bank Guarantee for EMD (Format)

Instruction to BG Issuing Bank – The Bank Guarantee should be through SFMS (Structured Financial Messaging System) & the Field No. 7037 is filled with the bank details i.e. HDFC Bank Ltd, IFSC Code - HDFC0000003& Beneficiary Customer ID – CENTRALYCX - M/s CENTRAL MEDICAL SERVICES SOCIETY. This is captured in both IFN760 COV (BG Issuance) / IFN767 COV (BG Amendment, if any)

[The Bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.]

[insert Bank's Name, and Address of Issuing Branch or Office]

Beneficiary: *[insert Name and Address of Purchaser]*

Date: _____

BID GUARANTEE No.: _____

We have been informed that *[insert name of the Tenderer]* (hereinafter called “the Tenderer”) has submitted to you its bid dated (hereinafter called “the Bid”) for the execution of *[insert name of contract]* under Tender No.....

Furthermore, we understand that, according to your conditions, bids must be supported by a EMD.

At the request of the Tenderer, we *[insert name of Bank]* hereby irrevocably under take to pay you any sum or sums not exceeding in total an amount of *[insert amount in figures]* (*[insert amount in words]*) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Tenderer is in breach of its obligation(s) under the bid conditions, because the Tenderer:

- a) has withdrawn its Bid during the period of bid validity specified by the Tenderer in the Form of Bid; or
- b) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or(ii)fails or refuses to furnish the security deposit, in accordance with the Instructions to Tenderer s.
- c) does not accept the correction of the Bid Price
- d) This guarantee will expire: (a) if the Tenderer is the successful tenderer ,upon our receipt to copies of the contract signed by the Tenderer and the performance security issued to you upon the instruction of the Tenderer ; or(b) if the Tenderer is not the successful tenderer ,upon the earlier of (i) our receipt of a copy of your notification to the Tenderer of the name of the successful tenderer ;or (ii) Twenty Eight days after the expiration of the Tenderer ’s Bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 758.

**BG should be effective once it will be transmitted through SFMS on HDFC Bank Ltd
IFSC Code - HDFC0000003.**

[signature(s)]

ANNEXURE-2

REVISED Format 1.1: Bank Guarantee Format for Performance Security

Instruction to BG Issuing Bank - The Bank Guarantee should be through SFMS (Structured Financial Messaging System) & the Field No. 7037 is filled with the bank details i.e. HDFC Bank Ltd, IFSC Code - HDFC0000003& Beneficiary Customer ID - CENTRALYCX - M/s CENTRAL MEDICAL SERVICES SOCIETY. This is captured in both IFN760 COV (BG Issuance)/ IFN767 COV (BG Amendment, if any).

(Ref Clause 9.4 of ITB and clause 5.8 of GCC)

To

DG & CEO, Central Medical Services Society, Ministry of Health and Family welfare,
Government of India, New Delhi

Address: 2nd floor, Vishwa Yuvak Kendra, Pt. Uma Shankar Dikshit Marg, Teen Murti Road,
Opposite Police Station Chanakaya Puri,

New Delhi-110021

Telephones: 011-21410905, 21410906

Ref: Your Tender Document No. Tender No./ xxxx; Tender Title: GOODS

Whereas..... (name and address of the contractor)
(hereinafter called "the contractor") has undertaken, in pursuance of contract no
date..... to supply (description of goods and Works/ Services)
(hereinafter called "the contract").

And Whereas you have stipulated it in the said contract that the contractor shall furnish you
with a bank guarantee by a Commercial bank for the sum specified therein as security for
compliance with its obligations as per the contract;

And Whereas we have agreed to give the contractor such a bank guarantee.

Now Therefore we hereby affirm that we are guarantors and responsible to you, on behalf of
the contractor, up to a total of(amount of the
guarantee in words and figures), and we undertake to pay you, upon your first written
demand declaring the contractor to be in default under the contract and without cavil or
argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without
your needing to prove or to show grounds or reasons for your demand or the sum specified
therein.

We hereby waive the necessity of your demanding the said debt from the contractor before
presenting us with demand.

We further agree that no change or addition to or other modification of the terms of the
contract to be performed there under or of any of the contract documents which may be made

between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until theday of20.....

Our.....branch at.....*(Name & Address of the*(branch) is liable to pay the guaranteed amount depending on the filing of a claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our* branch a written claim or demand and received by us at our* branch on or before Dt..... otherwise, the bank shall be discharged of all liabilities under this guarantee after that.

BG should be effective once it will be transmitted through SFMS on HDFC Bank Ltd IFSC Code - HDFC0000003.

(Signature of the authorized officer of the Bank)

.....

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of Branch

*Preferably at the headquarters of the authority competent to sanction the expenditure for the procurement of goods or at the concerned district headquarters or the state headquarters.